



Andrew Lloyd Webber Foundation

Victorian Theatres – Small Repairs Fund

Guidance for Grant Applicants

Andrew Lloyd Webber Foundation's principal objectives are to advance the arts, culture and heritage for the public benefit. The Foundation was founded by Andrew Lloyd Webber in 1992 and is a Registered Charity Number 1015648.

Mission Statement Championing excellence, access, participation and engagement in the arts and heritage to improve skills, change behaviour, increase confidence and achieve success.

Victorian Theatres – Small Repairs Fund

We believe

- Theatres are often important places that act as cultural hubs of their communities and should be cherished.
- Theatres are often important civic buildings reinforcing a sense of place and embodying community memories
- Historic theatres are part of the cultural fabric of the nation and should be preserved
- It is a priority to help historic theatres buildings thrive as cultural, heritage and community assets

We will

- Provide capital funding towards discreet and vital repairs or conservation projects in listed theatres built between 1837 and 1910
- Prioritise support for theatres where the programme of performing arts activity includes or will include a focus on encouraging social, economic and cultural diversity in the arts
- Fund vital repair projects for which it is otherwise difficult to raise money
- Award individual grants of up to £15,000 on a matched funding basis

We want

- To encourage match funding with our grant and increase the amount available for your project

We will have particular regard to the following criteria when considering your application to the Victorian Theatres – Small Repairs Fund:

- Your project meets the Andrew Lloyd Webber Foundation's principle charitable objectives
- The theatre is built between 1837 and 1910
- The theatre is listed as follows: Grade I, Grade II* or Grade II (England & Wales) A B or C (Scotland) A B+ B B1 or B2 (Northern Ireland)
- The theatre is owned by a charity or a not-for-profit organisation.
- The building must be either an active theatre or one where it can be demonstrated the project will be vital to the re-opening of the theatre
- The funding will be targeted at capital works with a vital, urgent and/or particular historic significance
- The extent to which the programme of performing arts at the theatre will encourage participation and engagement from a diverse social, economic and/or cultural community
- The project is well managed and delivered by qualified and experienced professionals.
- The organisation applying for funds can be validated.
- The organisation has a creditable history of being successful in its objectives.
- It can be demonstrated that the project is viable and sustainable.
- The budget provided shows a realistic outcome.

PLEASE NOTE: If a grant is offered, evidence of match funding will be required before the grant is paid. If evidence of match funding is not received within 12 months of the date of the offer, the grant offer will cease.

Who We Fund

- 1 Registered Charities, or not-for-profits e.g. Companies Limited by Guarantee, constituted community groups. Companies limited by shares are only eligible to apply if the grant is treated as restricted and will not make a profit for the organisation.
- 2 Organisations that are legally constituted and providing activity for a minimum of one year (if you are registered with the Charity Commission or Companies House you must supply evidence of this through your constitution)
- 3 Organisations that can provide their most recent set of accounts no more than 18 months old
- 4 Organisations that comply with all statutory laws and regulations relating to the work they will deliver and have Employers and Public Liability insurance in place

How to Apply

Before Applying:

Make sure you have read all the guidance and your project fits our criteria for funding **Victorian Theatres – Small Repairs Fund**

We have a two stage application process:

1st Stage: **Register of interest and Application**

Please email enquiries@andrewlloydwebberfoundation.com stating the name of your theatre, location and organisation and including a brief paragraph (no more than 250 words) about your project. The email should be headed:

LISTED VICTORIAN THEATRES – SMALL REPAIRS FUND

If the project aligns with our criteria, we will send you an application form with a request to complete and return it with any relevant supplementary information by a specific deadline.

You will not be able to make any amendments to your application after the deadline.

Please note the register of interest period will close on 15 March 2022. We encourage you to make an early application for this limited funding round.

2nd Stage: **further information** – during the consideration of your application we may need to contact you and/or visit your theatre for more information.

Your application will be reviewed by an expert panel including representatives from Andrew Lloyd Webber Foundation

We will make a decision within 4 months of the application deadline.

Supplementary Information that may be required at the 2nd Stage to help us understand your project

Evidence of Listed status - compulsory

Project Budget - compulsory

Quotes for goods and services required – if available

Latest audited annual accounts for the organisation applying for funds – compulsory

Signed copy of your current lease – if applicable

Project Drawings - if applicable

Photographs - if applicable

Please note evidence of match funding is not required for a grant offer to be made, but if a grant is offered, evidence of match funding will be required before the grant is paid. We would like you to use our grant to encourage others to give to your project. If evidence of match funding is not received within 12 months of the date of the offer, the grant offer will cease.

Application tips

Please write in clear simple English – avoid jargon

Make sure the application is fact based – with evidence to support your claims

Don't take up lots of space explaining the general issues that lie behind your work. Assume we have a basic understanding of the context in which you operate

Explain the track record of your organisation and why it is qualified to deliver the project

Ask someone who doesn't know the project to read the application to see if they understand what you are proposing

Why we turn down applications

Each year we receive hundreds of applications and whilst we consider every application carefully, it is just not possible to support every worthy cause. We have compiled this guidance in order to explain our priorities and we hope by being clearer about what we turn down this will help to reduce the wasted time and effort for those projects that don't fit our current criteria.

We appreciate the huge amount of work that goes into making a funding application. Please check the guidance before investing your time in applying. In particular you should consider:

Does your work closely match the Foundation's and this Fund's priorities?

What is the potential impact and reach of your work?

Can you provide information on the difference your organisation has made so far?

Can you demonstrate you have a track record to successfully deliver the project?

The Foundation is unlikely to fund

- Commercial organisations (we need to ensure your organisation works in the not-for-profit sector)
- Grants to Individuals, including individual scholarships, student grants and bursaries (please note our performing arts scholarship programme is managed directly by the schools and colleges providing the training and is separate to our grant application process)
- General running costs

Andrew Lloyd Webber Foundation is grateful to Theatres Trust for their guidance on creating this funding round.